



Department: Finance

**CITY OF SAN MATEO**

**P.O. 20-00696**

**Contract Change Order No. 2**

Vendor:  
Cintas Corporation

Date: 6/28/2019

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work at contract price, agreed price, and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

**DESCRIPTION OF WORK**

Increase funds by \$30,050 for a total of \$130,000 for shared laundry services by Parks and Recreation and Public Works to cover invoices for the rest of the FY 2018-19. Rates increased, and the number of staffing increased, therefore the original forecast was underestimated.

**STATEMENT OF ACCOUNT**

Original Contract Price . . . . .	\$90,000
Previous Change Orders . . . . .	\$9,950
Total to date . . . . .	\$99,950
This Change Order . . . . .	\$30,050
Revised Contract Price . . . . .	\$130,000

By: Jason Reed  
Title: Purchasing Coordinator